

# Majura FC Special General Meeting

## Meeting Agenda

When: Saturday 26 September 2020. 11:45

Location: Majura Clubhouse



## Agenda

- 1. Attendance and Apologies**
- 2. Proposed amendments to the Majura FC Constitution**

### Amendment 1

Purpose: To create a power for the club to apply for and operate a credit or debit card facility. Two credit cards will be obtained – one each for the administrator and the canteen manager – drawn from the one account. The credit card limit will be \$5000.

Proposed changes:

Two complementary amendments are proposed:

The first is to amend the objects of the Club to confer a power to borrow funds. This is to satisfy bank requirements to obtain a credit card.

## Objects of the Club

- The Objects of the Club are established to:
  - foster, develop and promote football in the Australian Capital Territory (ACT) and surrounding regions;
  - provide the opportunity for players to play and enjoy football, regardless of age or skill level;
  - promote and develop individual and team skills;
  - promote a healthy life style through sport;
  - encourage and develop a sense of commitment to fair play and respect for others, in all members of the Club including players, coaches and supporters;
  - affiliate and otherwise liaise with Capital Football and/or Football Federation Australia (FFA) of which the Club is a Member and adopt their rule, guidance and policy frameworks to further these Objects;
  - abide by, promulgate, enforce and secure uniformity in the application of the rules of football [soccer] as may be determined from time to time by FFA or Capital Football and as may be necessary for the management and control of football and related activities in the ACT;
  - have regard to the public and community interests in its operations;
  - raise and borrow money on any terms and in any manner as it thinks fit (including by accepting donations or sponsorship); and
  - undertake and or do all such things or activities which are necessary, incidental or conducive to the advancement of these Objects.

The second amendment provides a structure for managing the credit card.

## Managing Income and Expenses

89. The financial year of the Club shall be the period from 1 January to 31 December.
90. All monies received on behalf of the Club shall be deposited in an account(s) with a recognised financial institution in the name of the Club.
91. The income and property of the Club shall be applied solely towards the promotion of the objects of the Club.
92. All accounts of the Club, with the exception of a credit card approved under Clause 95, shall be operated by 2 of the authorised signatories of the accounts who shall be drawn from the Executive Committee and an Operational Role.
93. The Executive Committee has the right to approve spending on behalf of the Club up to a maximum of \$1000 prior to approval by the General Committee.
94. Except with the authority of the Committee, no payment of a sum exceeding \$1000 shall be made from the funds of the Club.
95. The Committee may approve the issuing of a credit or debit card to the Administration Officer, Canteen Manager or the holder of another Operational Role to enable payment of Club expenses and liabilities where other forms of payment are impracticable.
96. All purchases on a credit or debit card must be approved before purchase in line with Clause 93 and 94.
97. A credit card may not have an available balance of more than \$5,000, and the account linked to a debit card may not have a balance of more than \$5,000 for a period of time of more than 2 business days.
98. The debit/credit card cannot be used for the following under any circumstances:
  - a. the purchase of firearms, fireworks, pornography or tobacco products;
  - b. cash advances, over-the-counter cash withdrawals, ATM transactions or the purchase of bank cheques, travellers' cheques or foreign currency;
  - c. personal expenditure; or
  - d. the payment of fines, payroll, reimbursement or grants.
99. Any other loan or overdraft account may only be opened following agreement from a two-third majority of the Committee present at a meeting. A statement of that account showing all transactions must be presented as part of the Treasurer's report at each Committee meeting.

### Amendment 2

Purpose: To clarify that members, including holders of an operational role, may not vote on any matter in which they have a financial interest or may receive a financial benefit.

Proposed changes:

### **Operational Roles**

41. The Club shall appoint, through a majority vote of members present at an AGM, SGM or Committee meeting, members into such Operational Roles as the Committee may create from time to time to support the effective operations of the Club. A member appointed to an Operational Role is eligible to participate in and vote on further business at that meeting and at subsequent meetings for the duration of their appointment.

### **General Duties**

49. No Committee member, Operational Role Holder or other member may vote on any matter in which they have a financial interest or may receive a financial benefit and must absent themselves from any Committee discussion of that matter.

## Amendment 2

Purpose: To amend a typographical error in the current Constitution.

Proposed change:

### **Playing Colours**

7. The playing colours of the Club are white and royal blue. Subsidiary colours may be used as deemed necessary and approved by the committee.

### **3. End of meeting**